**NCMEDD Board Meeting Minutes, March 24, 2021, Conrad, MT**

Chairman Sitzmann called the meeting to order at 2:01 pm with the following members present:

**Attending:** Sarah Converse, Corey Hageman, Shane Etzwiler, Lila Evans, Brenda Schilling, Mike Mills, Lorette Carter, Mary Ann Harwood, Dale Seifert, Kathy Woodford, Cyndi Johnson, Del Darko, and Holly Hovland.

**Approval of Agenda:**

Motion was made and seconded to approve agenda. Motion passed.

**Approval of Meeting Minutes:**

Motion was made and seconded to approve meeting minutes. Motion passed.

**Financials:**

Motion was made and seconded to approve financials. Motion passed.

**Administrative Report:**

Project/Grant/Activity Updates:

CARES - funding in place and being implemented.

ARPA - Applying for RLF funds through the Department of Commerce.

Brownfields - NCMEDD is up-to-date and moving forward with existing projects.

CRDC - NCMEDD is re-certified for the year.

EDA – Sweetgrass is due to complete the EDA’s peer review process, due in November 2021.

CEDS - NCMEDD is beginning preliminary preparations for renewing the CEDS document.

Marketing - A new website is being designed, as is a promotional flyer.

**Business Items:**

Little Shell - The tribe has requested membership on Sweetgrass Development’s board. NCMEDD by-laws must be amended at the annual meeting. Motioned, seconded, passed.

Annual meeting decision - Wednesday, April 28th. Activities and dinner schedule will be sent later. Motioned, seconded, passed.

Nominating committee - reminded that NCMEDD needs a new representative from Teton County and that said representative must be included in the nominating committee report due at the annual meeting.

**Area reports and Public Comment:** Reports heard from Glacier National Park, Belt, Shelby, Sunburst, Conrad, Cut Bank, and Great Falls. NCMEDD now has at least one large project ongoing in each of the five counties in the region.

**Adjournment:** There being no further business to come before the Board, meeting adjourned at 3:40 pm.